

## Common Data Upload Errors and Explanations

A reference to the “Data Standards Document – Students” (**DSDS**) has been provided for further explanation.

Type	Field	Error	Explanation
Enrollment		Bad data. Overlaps with another main enrollment in the same year	This means that the previous school has not exited the student’s enrollment yet OR the exit date the previous school used overlaps with the start date in the file being uploaded.
Enrollment	EnglishProficiency	<ul style="list-style-type: none"> <li>Missing required data in field 'EnglishProficiency', column 28. Field is required.</li> <li>Bad data length in field 'EnglishProficiency', column 28. Field can be at most 2 characters and must be at least 0 characters.</li> </ul>	<b>DSDS, p9</b> The student’s English Proficiency is blank or invalid. The student’s English proficiency is a required field and must be a valid code of 01-05, or 99.
Enrollment	Exceptionality Code	Bad data. Exceptionality code 12 only accepted for students with grade code 00, 01 or 02.	<b>DSDS, p13</b> Exceptionality code 12 is not an acceptable code for students in grades one through twelve. The student must be in a 4 year old program, early kindergarten, or kindergarten to be identified with this exceptionality and must be removed from special education or designated with a new exceptionality when entering first grade.
Enrollment	FiscalResponsibility	Bad data. FiscalResponsibility O, P or S not applicable when ResidentSAU_ID matches the enrolled district.	<b>DSDS, p10</b> This error means that the Resident Town Code and Resident SAU are the same as the Attending SAU, however the Fiscal Responsibility in the file indicates the Resident SAU should <u>not</u> be the same as the Attending SAU. To correct this error, the Resident SAU and Resident Town Code need to be changed or the Fiscal Responsibility is incorrect.

Type	Field	Error	Explanation
Enrollment	FiscalResponsibility	Bad data. FiscalResponsibility R not applicable when ResidentSAU_ID does not match the enrolled district.	<b>DSDS, p10</b> This error means that the Resident Town Code and Resident SAU are different from the Attending SAU however the fiscal responsibility in the file indicates the Resident SAU should be the same as the Attending SAU. To correct this error, the Resident SAU and Resident Town Code need to be changed or the Fiscal Responsibility is incorrect.
Enrollment	FTE	Bad data. FTE code does not match the homeschool status.	<b>DSDS, p12</b> This means that a student has a Y for Home-Schooled but does not have an SAU Percentage value, or the student has an SAU Percentage value but the Home-Schooled value is N. The SAU Percentage value is the amount of time the student spends at school (for example, a homeschooled student taking one course at school would have an FTE of 1 to represent 1-25% of educational time spent at school). Students who are homeschooled 100% of the time should not be enrolled in the IC State Edition.
Enrollment	GradeLevel	Bad data. GradeLevel 14 not available in target calendar. (id=XXXX)	<b>DSDS, p7 and 9</b> This means the School ID is incorrect and does not contain that grade level or the Grade Level code in the file is incorrect.

Type	Field	Error	Explanation
Enrollment	ResidentSAU_ID	Bad data. This ResidentSAU_ID (XXXX) is not valid for this ResidentTownCode (YYY).	<b>DSDS, p10</b> This error indicates that the Resident Town Code and the Resident SAU in the file do not match. The Resident Town Code in the file is not a town within the Resident SAU in the file. To find a list of the town and SAU matches, go to <a href="http://www.maine.gov/education/medms/code_list.htm">http://www.maine.gov/education/medms/code_list.htm</a> and click on Town Code/SAU ID Cross Reference.
Enrollment	SchoolEntryDate	Bad data in field 'SchoolEntryDate', column 9. The specified value is not valid for the field 'SchoolEntryDate'. The expected format for this date field is: yyyy-MM-dd. The valid range for this date field is 1900-01-01 through 2079-06-06. value was 2008/09/02	<b>DSDS, p7 and 9</b> This means the Start Date is not in the correct format.
Enrollment	SchoolEntryDate	Bad data. SchoolEntryDate does not fall within the school calendar's date range.	<b>DSDS, p7 and 9</b> Calendars are set up in IC State Edition to start on 7/1 and end on 6/30 each year. Therefore, the entry date in the file is outside the current school year's valid date range.
Enrollment	SchoolLunchElig	Bad data. Invalid Update. The SchoolLunchElig cannot be changed in an existing enrollment. For Changes, end the current enrollment and create an enrollment with the new value. For incorrect data, delete the current enrollment and re-enter the enrollment with the correct value(s).	<b>DSDS, p14</b>

Type	Field	Error	Explanation
Enrollment	SpecialEdFlag	Bad data. Invalid Update. The SpecialEdFlag cannot be changed in an existing enrollment. For Changes, end the current enrollment and create an enrollment with the new value. For incorrect data, delete the current enrollment and re-enter the enrollment with the correct value(s).	<b>DSDS, p14</b>
Enrollment	SpedSetting	Bad data in field 'SpedSetting', column 43. The specified value is not valid for the field 'SpedSetting'. value was d	The Special Education setting codes must be capital letters. An appropriate correction in this case would be to change the code to “D”.
Personal	EthnicityCode	Bad data in field 'EthnicityCode', column 11. The specified value is not valid for the field 'EthnicityCode'. value was O	<b>DSDS, p6</b> This means the Race Ethnicity in the file being uploaded was not an accepted state code.
Personal	BirthDate	Bad data in field 'BirthDate', column 13. The specified value is not valid for the field 'BirthDate'. The expected format for this date field is: yyyy-MM-dd. The valid range for this date field is 1900-01-01 through 2079-06-06. Value was 2003/06/02.	<b>DSDS, p6</b> This means that the birth date is not in the correct format.
Personal	CountryOfBirth	<ul style="list-style-type: none"> <li>Bad data length in field 'CountryOfBirth', column 16. Field can be at most 2 characters and must be at least 0 characters. Value was USA</li> <li>Bad data in field 'CountryOfBirth', column 16. The specified value is not valid for the field 'CountryOfBirth'. value was USA</li> </ul>	The Birth Country field is not required but if data is present, it must be a two letter abbreviation of the country. For a list of country codes, please go to <a href="http://www.maine.gov/education/medms/Data/studentdatacodes.htm">http://www.maine.gov/education/medms/Data/studentdatacodes.htm</a> and click on Country Codes.

Type	Field	Error	Explanation
Personal	HomePhone	<ul style="list-style-type: none"> <li>Bad data length in field 'HomePhone', column 29. Field can be at most 10 characters and must be at least 0 characters. Value was 207-555-2715</li> <li>Bad data. HomePhone must be 10 digits if present. We read: "207-555-2715"</li> </ul>	This phone number must be a 10 digit number with no hyphens, dashes or parentheses. The 10 digits should consist of the area code and the number (2075552715).
Personal	Language	<ul style="list-style-type: none"> <li>Missing required data in field 'Language', column 27. Field is required.</li> <li>Bad data length in field 'Language', column 27. Field can be at most 3 characters and must be at least 0 characters.</li> </ul>	<b>DSDS, p9</b> The student's Home Language is a required field and must be a 3 letter abbreviation (such as ENG for English). The student's Home Language field is blank or invalid.
Personal or Enrollment		Bad format. The expected number of columns is 30, and this record contains one.	This means that the selected Import Type and the actual file type do not match. For example, if Student Personal was selected but the file is a Student Enrollments file, this error will occur.
Personal or Enrollment	StateID	Bad data. Could not find personal record. StateID = XXXXXXXXXX	This means that there is no student in IC State Edition with the State ID in the file being uploaded. Please try using the Student Locator to obtain the correct State ID or call the MEDMS Helpdesk

Version	Date	Author	Description
1.0	May 19, 2009	S. Wright	Original document
1.1	May 19, 2009	D. Chuhta	Added DSDS references
1.2	July 20, 2009	D. Chuhta	Updated to match DSDS
1.3	August 11, 2009	D. Chuhta	Added SpedSetting error